

Livingston Manor Free Public Library  
Board of Trustees Annual Meeting  
January 25, 2016

MINUTES

PRESENT: Chatral A'dze, Rose Brown, Jan Carlson, Jerry Ehrlich, Marge Feuerstein, Lena Lundquist, Evan Madison, Virginia Sanborn, Antoinette Schmidt

ABSENT: Vicki Estabrook, Terry Shultz

ALSO present: Library Director Peggy Johansen

President Farrell called the meeting to order at 6:05 p.m.

Minutes: Ms. A'dze made a motion to accept the minutes of the previous Board meeting as circulated. Ms. Schmidt seconded the motion. All in favor. Motion accepted.

Treasurers Report: Ms. Sanborn reviewed the 2015 financial report. She noted that the loss incurred was primarily related to Manor Ink not having achieved the expected revenues from advertising sales. Ms. Feuerstein and Ms. Johansen reported and steps being taken to address the issue. Ms. Carlson moved that the 2015 financial report be accepted, Ms. Brown seconded the motion. All in favor, the Motion was accepted.

Nominating Committee

Trustees: Ms. Lundquist reported that the committee recommended the reappointment of Ms. Farrell, Ms. Feuerstein, Mr. Madison, Ms. Sanborn and Mr. Shultz, all trustees whose terms were expiring, to new terms to expire January 2019. Ms. Lundquist moved to approve the report and elect the nominees as trustees. Ms. A'dze second the motion. All in favor and the motion was adopted.

Officers: Ms. Lundquist reported that the committee recommended the reelection of Ms. Farrell as President, Ms. Feuerstein as Vice-President and Ms. Sanborn as Treasurer and the election of Mr. Ehrlich as Secretary. Ms. Lundquist moved to approve the report and Ms. Schmidt seconded the motion. All in favor and the motion was adopted. Ms. Brown was thanked for her past services as Secretary.

**OLD BUSINESS:**

Fund drive letter report:

Ms. Johansen reported that the appeal raised \$5,635 plus the donation of the sidewalk replacement (estimated cost \$3,500). The donations were approximately \$1,000 more than last year's appeal. (Note: in response to a question asked, after the meeting Ms. Johansen reported that there were 67 individual donations.)

### Long range planning:

After discussion of the Long Range Planning Report which was distributed at the last meeting, Ms. Sanborn moved, and Ms. Schmidt seconded, its approval. All in favor, the motion was passed.

### 2016 Budget

Ms. Sanborn reviewed the final draft of the proposed 2016 budget. (At this point, the Board meeting was recessed and the Board went into Executive Session to discuss staff salaries. The Board meeting resumed following the Executive Session.) On motion of Ms. Farrell, seconded by Mr. Ehrlich, the Board unanimously approved the 2016 Budget, as modified to account for a change to staff salaries.

## **NEW BUSINESS**

### Tax Cap:

After discussion of the possible 2017 tax cap and the library's needs, on motion of Ms. Feuerstein, seconded by Ms. Sanborn, the following resolution was unanimously adopted:

Whereas, the adoption of the 2017 budget for the Livingston Manor Free Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law section 3-c adopted in 2011; and

Whereas, General Municipal Law section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members, not therefore be it

Resolved, that the Board of Trustees of the Livingston Manor Free Library voted and approved to exceed the tax levy limit for 2017 by at least the sixty percent of the board of trustees as required by state law on January 25, 2016.

### Committee Appointments:

Ms. Farrell appointed the following committees for 2016:

Nominating: Ms. Lundquist, chair, Ms. Carlson and Mr. Shultz.

Budget and Finance: Ms. Sanborn, chair, Ms. Carlson, Mr. Ehrlich, Ms. Estabrook and Ms. Feuerstein.

Programming and Fundraising: Ms. Feuerstein, chair, Ms. A'dze, Ms. Brown, Ms. Carlson, Mr. Madison and Ms. Schmidt.

Personnel: Ms. Farrell, chair, Mr. Ehrlich and Mr. Shultz

## **DIRECTOR'S REPORT**

Ms. Johansen distributed a written report including circulation and patron counts, recent special programs held, including the number of participants, and regular programs

Ms. Johansen recently attended the Directors' Association meeting, traveled to NYC visit the iMakr shop to learn more about 3D printers, attended an online webinar on Minecraft library programming (to prepare for a possible summer Minecraft club), met with Lisa Lyons to plan Idditarod related programs in Feb/March, the Sullivan County Youth Bureau about grant related

paperwork and is working on the NYS Library Annual Report.

Ms. Johansen also reported that Melinda Cormier has donated a new clock for the meeting room, Ariel Galvez has volunteered time to organize old newspapers, we have obtained a new children's room bookshelf, a road sign, a spinning display rack and 2 office chairs from the EB Crawford Library (Monticello) Board.

We received \$991.86 from our insurance carrier for last spring's damaged water pipe (half the cost of the repair).

Upcoming events at the Library are Lego night (Friday, Feb 12) and free tax return preparation with AARP volunteers (Saturday, Feb 27).

Trustee Training sessions will be held at RCLS on April 13 and at the Monticello library on April 20 (5:30 buffet, 6:00 training)

Adjournment:

Ms. Carlson made a motion to adjourn the Board meeting, seconded by Ms. Sanborn. All in favor. The meeting adjourned at 7:55 p.m.

The next scheduled Board of Trustees Meeting is February 29, 2016 at 6pm at the Library.

Respectfully submitted,

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Jerrold Ehrlich, Secretary