

Livingston Manor Free Library
Board of Trustees Annual Meeting
February 29, 2016

MINUTES

PRESENT: Chatral A'dze, Rose Brown, Jerry Ehrlich, Vicki Estabrook, Marge Feuerstein, Lena Lundquist, Virginia Sanborn, Antoinette Schmidt and Terry Shultz

ABSENT: Jan Carlson, Evan Madison

ALSO present: Michele Hemmer, Peggy Johansen and Andrew Ward

President Farrell called the meeting to order at 6:00 p.m.

Minutes: Mr. Shultz made a motion to accept the minutes of the previous Board meeting as circulated and corrected. Ms. Sanborn seconded the motion. All in favor. Motion accepted.

Treasurers Report: The Treasurer's report was postponed to the next Board meeting. Ms. Johansen reported on efforts being made at Manor Ink to ensure that ads are paid in advance. She also reported that a grant of \$1000 has been obtained for Manor Ink.

OLD BUSINESS:

There was no old business pending.

NEW BUSINESS

Library Director:

Ms. Farrell reported that shortly after the last Board Meeting the Library Director submitted her resignation effective February 27. A Search Committee to find a new Director was appointed consisting of the members of the Personnel Committee, Ms. Farrell, Mr. Ehrlich and Mr. Shultz and two members of the community, Michele Hemmer, a teacher at LMCS and Amy Hines, President of LM Rotary. Ten resumes were received, most with graduate degrees in Library Science; seven of the candidates were interviewed. Ms. Farrell then introduced Andrew Ward, whom the Search Committee recommended as a finalist for the position.

Mr. Ward then presented his background and answered questions from Board members.

Library Staffing

Ms. Johansen reported that she had made arrangements with library staff and with volunteers to ensure that there were two persons present in the library during library hours through the last week of the month of March except for two dates. Board members volunteered to cover those two dates.

Disaster Policy

The Board reviewed a disaster policy drafted by Ms. Johansen which had previously been distributed to the Board. On motion of Mr. Ehrlich, seconded by Mr. Shultz, the Disaster Policy was unanimously approved.

Public Funding

Ms. Farrell noted that we must notify LMCS this month if we wish to seek public funding for 2017 in excess of the funding received for 2106. After discussion, Mr. Shultz moved that we notify LMCS that we are requesting \$9,430 dollars additional for 2017. Ms. Sanborn seconded the motion which was then unanimously adopted.

DIRECTOR'S REPORT

Ms. Johansen, former Library Director advised the Board that the Library, in conjunction with the Catskill Arts Society and the Livingston Manor Seniors Club has received a \$1,000 grant from the Delaware Valley Arts Alliance for a summer craft project for seniors. CAS will supply the space, the Laundry King, and supplies. Erica Hart will be the teacher. Most of the grant is to pay her salary. She has run similar programs before. Melinda Cormier will present the program at the next Senior Club meeting. Fifteen seniors can participate. There will be 8 sessions and they will pay a fee of \$3 per session.

Tax return preparation with AARP volunteers assisted 9 patrons on Saturday, February 27. Another session will be held on Tuesday, March 8.

Ms. Johansen reported that we had received a Payment In of Lieu of Taxes of \$85 from the Catskill Brewery in accordance with their agreement with the IDA.

COMMITTEE REPORTS

Fundraising:

There was a discussion of the Services Auction to be held on the day of the Trout Parade.

Charter Revision

On motion of Mr. Shultz, seconded by Ms. Sanborn, a revision to the Library's Charter with respect to the number of Trustees as approved at an earlier Board meeting was again unanimously approved, as follows:

RESOLVED:That the board of trustees of the of Livingston Manor Free Library hereby requests that the Board of Regents of the University of the State of New York amend the charter of such corporation to;

Amend the following language from the 1939 Provisional Charter: :[7 named trustees] “and their associates and successors in office as a free association library, in accordance with the vote

establishing same, under the corporate name of Livingston Manor Free Library, to be located in the village of Livingston Manor, Sullivan County, N.Y., the library to have seven trustees, to be at first the persons named herein at incorporation, to hold respectively in the order of their naming for terms that shall expire December 31st, two each in the years 1939, 1940 and 1941 and one in the year 1942, and their successors be held for terms of four years, to be elected, as vacancies occur, one or two each year, by members of the library association, with power to increase or decrease the number of trustees in such manner and upon such terms as the corporation, or the trustees by authority of the corporation, may by general rules provide; and this provisional charter shall be replaced by an absolute charter if, within five years, the corporation shall have acquired sufficient property available for the [use?] and support and be maintaining, to the satisfaction of the Regents, a library of proper standard.”

To read as follows (brackets within quoted language showing added language): [7 named trustees] “and their associates and successors in office as a free association library, in accordance with the vote establishing same, under the corporate name of Livingston Manor Free Library, to be located in the village of Livingston Manor, Sullivan County, N.Y., the library to have seven trustees, to be at first the persons named herein at incorporation, to hold respectively in the order of their naming for terms that shall expire December 31st, two each in the years 1939, 1940 and 1941 and one in the year 1942, and their successors be held for terms of four years, to be elected, as vacancies occur, one or two each year, by members of the library association, with power to increase or decrease the number of trustees in such manner and upon such terms as the corporation, or the trustees by authority of the corporation, may by general rules provide; [provided, however, that from and after the year 2015, and beginning with such year, the library shall be authorized by this charter to have not less than nine (9) and not more than fifteen (15) trustees, with power to increase or decrease such numbers of trustees, in such manner and upon such terms as the corporation, or the trustees by authority of the corporation, may by general rules, such as through by laws, provide; provided further however, that from and after the year 2015, and beginning with such year, the library shall be authorized by this charter to have trustees for terms of three (3) years, with power to increase or decrease such number of years of such terms, in such manner and upon such terms as the corporation, or the trustees by authority of the corporation, may by general rules, such as through by laws, provide;] this provisional charter shall be replaced by an absolute charter if, within five years, the corporation shall have acquired sufficient property available for the use and support and be maintaining, to the satisfaction of the Regents, a library of proper standard.”

and be it further

RESOLVED: That the President and Secretary of the corporation, on behalf of the board of trustees be and they hereby are authorized to execute a petition to be addressed "To the Regents of the University of the State of New York" for such purpose.

Adjournment:

Ms. Carlson made a motion to adjourn the Board meeting, seconded by Ms. Sanborn. All in favor. The meeting adjourned at 7:55 p.m.

The next scheduled Board of Trustees Meeting is March 29, 2016 at 6pm at the Library.

Respectfully submitted,

Jerrold Ehrlich, Secretary