

Livingston Manor Free Library
Board of Trustees Meeting
March 28, 2016

MINUTES

PRESENT: Chatral A'dze, Rose Brown, Jerry Ehrlich, Vera Farrell, Marge Feuerstein, Virginia Sanborn, and Terry Shultz

ABSENT: Jan Carlson, Vicki Estabrook, Lena Lundquist, Evan Madison and Antoinette Schmidt

ALSO present: Henry Barish, Acting Director

President Farrell called the meeting to order at 6:00 p.m.

Minutes: Mr. Shultz made a motion to accept the minutes of the previous Board meeting as circulated and corrected. Ms. Farrell seconded the motion. All in favor. Motion accepted.

Treasurers Report: Ms. Sanborn reviewed the financial reports which had previously been provided to the Board. The cash balance is approximately \$98,000. The Manor Ink deficit discussed at the last two meetings has been substantially reduced. There was discussion of the level of detail regarding transactions that should be routinely provided to the Board. Ms. Sanborn reported that the Library's accountants will charge \$1250 for their services for 2016 (quarterly tax filings and Form 990). (Note: After the meeting we were informed it will only be \$1150.) She will investigate whether we should go out to bid and whether we need audited financial statements. (Note: subsequent to the meeting, Ms. Sanborn reported that that according to Steve Hoefler (RCLS) the quoted fee is within the usual range for such services and thus there is no reason to go out to bid and that audited financial statements are not required for libraries of our size.)

OLD BUSINESS:

Library Director. Ms. Farrell reported the search committee had concluded its search and made an offer of employment as Library Director to Kristin Fowler. Ms. Fowler has accepted the position and will start on April 11, 2016 (Note: This was later changed to April 20). Acting Director Henry Barish has been arranging staff and volunteer coverage for the Library through that date.

Public Funding. Ms. Farrell reported that she has notified the Livingston Manor School District of the amount of additional funding for 2017 (to be voted on in June 2016) as approved by the Board at the February meeting.

NEW BUSINESS

There was no new business.

DIRECTOR'S REPORT

Henry Barish, Acting Director gave a report. The income tax assistance program staffed by AARP volunteers was fully booked. The Board thanked Henry for his work in the absence of a Director.

COMMITTEE REPORTS

Fundraising: Services Auction to be held on the day of the Trout Parade. Antoinette Schmidt will chair the event and will meet with volunteers Vivian Ehrlich, Debbie Feinberg and Marlene Wertheim.

(The Board meeting was recessed at 6:45 PM for an Executive Session. Mr. Barish was excused from the meeting.)

The Board resumed its regular session.

Personnel. On motion of Mr. Shultz, seconded by Ms. Brown, the Board awarded Mr. Barish a bonus of \$625 for his extra services as Acting Director .

Adjournment: On motion of Mr. Shultz, seconded by Ms. Sanborn, the Board meeting was adjourned at 6:50 PM.

The next scheduled Board of Trustees Meeting is April 25, 2016 at 6pm at the Library.

Respectfully submitted,

Jerrold Ehrlich, Secretary