

Livingston Manor Free Library
Board of Trustees Meeting
July 25, 2016

PRESENT: Rose Brown, Jan Carlson, Vicki Estabrook, Vera Farrell and Virginia Sanborn

ABSENT: Chartral A'dze, Jerry Ehrlich, Marge Feuerstein, Lena Lundquist, Evan Madison, Antoinette Schmidt and Terry Shultz

Also present: Library Director Kristin Fowler

President Farrell called the meeting to order at 6:10. Rose Brown took minutes in the absence of Secretary Jerry Ehrlich, Board secretary.

It was noted that the required quorum of six was not present.

Ms. Farrell reported that funds owed have not yet been received from school taxes. There is an outstanding balance of \$500 to be paid to the Library. Ms. Fowler also noted that Glenn Carlson is assisting her to secure the bond owed to the Library for the recent sidewalk repair project.

Minutes from the previous Board meeting were not acted upon in the absence of a quorum.

Treasurer's Report: Ms. Sanborn, Treasurer, reviewed current financial information. As of June 30, 2016, the reconciled balance is \$70,761.57 and the unreconciled balance as of July 16, 2016 is \$62,170.60.

Old Business:

The recent Library budget vote results are 62 yes votes, and 6 no votes. During the Library voting, Ms. Farrell and Ms. Sanborn thought that, in the future, a flow chart of the process might be helpful to voters.

September Labor Day Festival: Ms. Farrell identified the need for a committee to be formed. A child-centered event was prepared by Ms. Fowler, was presented to Ms. Farrell separate from the July 25th meeting and is under consideration.

Director's Report: Ms. Fowler circulated a written report of recent activities.

New Business:

Ms. Farrell will convene a committee to develop the 2016 fund drive letter, and will report at a future Board meeting. She will request participation of community members Carolyn Bivins and Amy Hines. Ms. Fowler will also assist.

The railing in the back of the library next to the library steps is broken. It can probably be repaired with existing hardware. Ms. Farrell will request Gary Carlson's assistance with the repair.

Adjournment:

A motion was made to adjourn the meeting at 6:50 pm.

Respectfully submitted,

Rose B. Brown, Acting Secretary