

Livingston Manor Free Public Library
Board of Trustees Meeting
February 27, 2017

MINUTES

PRESENT: Chatral A'dze, Jan Carlson, Jerry Ehrlich, Vicki Estabrook, Marge Feuerstein, Lena Lundquist, Virginia Sanborn, Antoinette Schmidt and Terry Shultz

ABSENT: Vera Farrell, Michele Hemmer, Evan Madison

ALSO PRESENT: Library Director Kristin Fowler

Vice-President Feuerstein called the meeting to order at 6:02 p.m.

Minutes: Mr. Shultz made a motion to accept the minutes of the previous Board meeting as circulated and corrected. Ms. Schmidt seconded the motion. All in favor, motion accepted.

Treasurer's Report: Ms. Sanborn reported that the checkbook balance as of February 23, 2017 was \$124,058. A listing of checks issued over the last month had been previously distributed to the Trustees. A motion to accept the Treasurer's report was then unanimously accepted.

OLD BUSINESS:

Library Policies

Closings for Inclement Weather. - The Trustees discussed the draft policy on closing the Library in the event of snow or other inclement weather as well as the circumstances under which hourly staff will be paid 1) if the Library is closed and 2) if the Library is open but a scheduled staff member cannot travel to the Library. After discussion, it was unanimously agreed to table the policy while the Director gets more information on the policies of RCLS and other Libraries.

Public Access Computers - Acceptable Use Policy - The Trustees discussed a draft policy regarding acceptable use of the Library's internet access, balancing a patron's right to full access to whatever may be available on-line with the rights of other users of the Library and the presence of children. Action was tabled until the next Trustees' meeting.

NEW BUSINESS

2018 Budget:

After discussion, the Board, on motion of Ms. Sanborn, seconded by Mr. Shultz, agreed to a 2018 budget that is \$8943 above the 2017 budget. A letter to the Livingston Manor Central School District requesting that a public vote on the Library's tax levy be scheduled for Tuesday, June 26, 2107 was unanimously approved.

Jill Adkins

A motion to appoint Jill Adkins as a volunteer to temporarily be the Library Treasurer while Ms. Sanborn will become the Board Financial Officer, all pending an amendment to the Library bylaws, was made by Mr. Shultz, seconded by Ms. Feuerstein and unanimously approved.

Committee Appointment Changes:

The following changes to committees for 2017 was announced:

Budget and Finance: Ms. Feuerstein was removed from the Budget and Finance Committee.

Nominating: Ms. Carlson was removed from the Nominating Committee and Ms. Hemmer appointed to the Committee.

Programming and Fundraising: Ms. Hemmer appointed to the Committee.

Personnel: Ms. A'dze appointed to the Committee.

Mr. Ehrlich, having announced his resignation from the Board at the end of the month was removed from all Committees to which he had been appointed.

DIRECTOR'S REPORT

Ms. Fowler distributed a written report including recent special programs held and regular programs.

Adjournment:

Mr. Shultz made a motion to adjourn the Trustees' meeting, seconded by Ms. Sanborn. All in favor. The meeting adjourned at 6:58 p.m.

Next Meeting

The next scheduled Board of Trustees Meeting is March 27, 2017 at 6pm at the Library.

Respectfully submitted,

Jerrold Ehrlich, Secretary