

Livingston Manor Free Library Board Meeting Minutes

September 25, 2017

Present- Chatral A'dze, Jan Carlson, Vera Farrell, Marge Feuerstein, Kristin Fowler, Michele Hemmer, Amy Hines, Evan Madison, Virginia Sanborn, Antoinette Schmidt, Terry Shultz

Absent- Vicki Estabrook, Lena Lundquist

Meeting Called to Order at 6:00 – motion by Mr. Shultz, seconded by Ms. A'dze

Treasurer's Report (Ms. Sanborn)- Full report is available through the library- \$64,570.84 current balance-

-Motion to accept the Treasurer's full report by Mr. Shultz, seconded by Ms. A'dze

Report Given By Mr. Roger Broome- Architect

The following points were brought up and discussed and plans were drawn up and left at the library-

-entrance to the library would be moved to where the book deposit is currently, this would be a benefit in many ways

-the entrance would no longer be near the children's area for safety reasons

-patrons coming and going would be visible to the circulation desk

-windows would be put in where the door is now adding more natural lighting to the interior

-it would create space for a ramp for wheelchair accessibility that would be to code

Mr. Broome suggested possibly moving our library sign to the side of the building so that oncoming traffic could see it. We could add a simple sign saying 'library' on the front of the building.

It was also suggested that a bench be put out front for those patrons coming after hours using the WiFi. Lights should also be considered.

We will need to look into door options. Mr. Broome suggested possibly an automatic handicap door.

Discussion of the possibility of a full second floor, extending our current roof, pushing out current walls, purchasing the building next door and other options occurred. We need to look into possible volunteers for this future project.

The dripping of the roof forming ice in the winter needs to be addressed within this project.

Ms. Farrell explained that we are currently working on a building improvement project, but this could come into play within the next two years. Mr. Broome will price this project out for us.

Mr. Broome's plans, ideas and willingness to discuss this project were wonderful- the library will send a 'thank you'.

Charter Revision

Ms. Farrell reported that she and Ms. Hemmer got the charter notarized and sent.

Construction Grant Progress

Ms. Farrell has resubmitted plans with revisions. Ross Electric will be working on the re-wiring.

Manor Ink (Ms. Hines/Ms. Feuerstein)

-\$9,200 in funding has been committed towards the paper

- \$3,000 projected ad sales
- 2 proposals currently 'in the works' for additional funding
- Rotary was approached, but declined donating
- A meeting with Fred Stabbert of The Democrat for possible donation has been set.
- \$5,500 has been donated by Barbara Martinsons
- The second issue is out. A meeting at the school in the art room with Jess Mall (Manor art teacher) is set for September 26th. The next issue will be out towards the end of October.

Labor Day Event (Ms. Fowler)

\$764 was made despite the terrible weather. The theme worked out very well and the kids enjoyed the event.

*Ms. Fowler will check on funds made at the fly fishing event, nothing has been given to the library as of yet.

New Business

Mr. Shultz moved to accept the RCLS 2018 budget, seconded by Ms. Feuerstein- unanimously approved.

Fundraisers

The fundraising committee will meet Wednesday at 3:30 to discuss the upcoming Halloween pizza party and Turkey Trot.

*Ms. Hemmer brought up the possibility of purchasing t-shirts for library trustees and staff to be worn at events. It would show our community involvement as well as letting people know who they can

ask for help if needed. This was well received, Ms. Hemmer will look into the design and pricing.

Meeting Adjourned at 7:22- motion by Mr. Shultz, seconded by Ms. Hines.

Respectfully Submitted,

Michele Hemmer

Secretary