

Livingston Manor Free Library

Board of Trustees Meeting

December 4, 2017

Meeting Called To Order: 6:05

Present: Chatral A'dze, Jan Carlson, Marge Feuerstein, Michele Hemmer, Amy Hines, Lena Lundquest, Evan Madison, Virginia Sanborn, Antoinette Schmidt and Director Kristin Fowler

Absent: Vicki Estabrook, Vera Farrell, Terry Shultz

Motion to accept October Meeting Minutes by Ms. Hines, seconded by Ms. Lundquest and unanimously approved.

Treasurer's Report (Ms. Sanborn)

Please contact Ms. Fowler or Ms. Sanborn for a full report.

The library currently has a cash balance of \$48,435.06

Discussion of future visions (wish list) for the library included the following

- possible purchase of the building next door
- possibly hiring more employees in an effort to be open 7 days a week
- possible expansion of present building
- added programming for all ages from young to seniors

We need to review our strategic plan that was formed before Peggy left as some point.

*The programming and fundraising committee will meet in the near future to discuss possibilities.

Motion to accept the Treasurer's report by Ms. Carlson, seconded by Ms. Hemmer and unanimously approved.

Old Business

*The annual appeal has brought in \$2,205 to date.

Turkey Trot (Ms. Fowler)

*Approximately \$1,000 was made from the event.

*We had more runners compete this year over last.

*Town needs a resolution for umbrella insurance for next year's race.

New Business

*Ms. Feuerstein will be retiring from her Vice President position effective January.

-those interested in possibly taking over the v.p. position should speak with

*The duties of the Vice President and President need to be summarized on paper for possible future candidates to view. This would simply be beneficial to have.

*Do we want to add new Board members? Something to think about for the next meeting.

Manor Ink (Ms. Hines)

*Kaplan Grant secured for \$2,500!

*Youth Service Bureau may contribute, application in process

*First business meeting with adult took place

-discussed how to make the paper run smoothly

-discussed how roles needs to be clearly defined and explained

-will meet every other month

-discussed how the students need to be taught about journalism in general

-Manor Ink is a work in progress.

Director's Report (Ms. Fowler)

*Kristin will look into applying for non-profit status for LMFL before next appeal mailing.

-Will it be worth it? How much is it? Will the mailing cost less than the fee?

-Let's look into possibly going under another non-profit group for mailing.

*Friday from 6-7:30 will be the winter party for kids at the library.

-Legos, stories, snacks, book sale

Adjournment 7:05- motion by Ms. Hines, seconded by Ms. Sanborn

There was discussion of waiting until January for the next meeting. No date was finalized.