

## Livingston Manor Free Library Minutes

March 25, 2019

**Present:** Ms. E. Carlsen, Ms. J. Carlson, Ms. Feuerstein, Ms. Hemmer, Ms. Hines, Ms. Lundquist, Ms. Sanborn, Ms. Schmidt, Acting Director Barrish

**Absent:** Ms. Farrell, Mr. Shultz, Mr. Steinhauer

**Meeting Called to Order-** 6:05 by Ms. Hines

**January Minutes** motion to accept by Ms. Sanborn, seconded by Ms. Carlson, unanimously approved

### **Treasurer's Report** (Ms. Sanborn)

-Full report available upon request from LMFL

-\$145,669.15- LMFL Account

-\$14,628.64- Manor Ink Balance

-\$18,014.75- Savings

***RESOLVED: That a special election be held on June 25, 2019 between the hours of 12pm and 8 pm in the Livingston Manor Free Library. This election will be for the purpose of raising annually by tax the sum of \$10,000 to contract with the Livingston Manor Free Library to provide services to the Livingston Manor Central School District. This sum shall be in addition to the \$132,547 presently raised annually by the district.***

-With the above resolution subject to minor revisions by Ms. Farrell and/or Mr. Shultz, motion to accept was put forth by Ms. Hemmer, seconded by Ms. Sanborn, unanimously approved

### **Director's Report** (Mr. Barrish)

-Full report available upon request from LMFL

-Good showing for the tax help workshop

## **Director's Report cont.**

**-Movie and game events were not well attended, Mr. Barrish will look into alternate days/times**

**-Program Committee may discuss a possible survey to be distributed to LM students regarding interest in activities and what times/days work best**

**-Mr. Barrish will contact the new RCLS director to come to an upcoming Board meeting to share ideas and suggestions**

### **Staffing**

**-Jessica Davis was hired part time**

**-Marissa's last day is May 28<sup>th</sup>**

**-Bryan will take Henry's former hours**

**-Henry will request a resume from Bryan to keep on file**

**-Student applications have been received and interviews will begin in April**

**-Conversation took place regarding a revamping of the hours and days the library should be open, possibly dependent on the season. Which days are busy? Which hours are busy? Let's look into other library schedules. Let's have Marissa keep a tally of when patrons come hourly.**

### **Upcoming Events**

**-April 18<sup>th</sup> - 3D printer class is possible, the speaker fee is \$100**

**-May 8<sup>th</sup> from 4 until 7 will be AYSO soccer sign ups**

**-May 5<sup>th</sup> will be our Cinco de Mayo run, this is okay with Mr. Bressler**

**-volunteers can contact Mr. Barrish**

**-The request was made to look into some sort of Woodstock anniversary event**

**-Mr. Barrish will prepare for the upcoming June 25<sup>th</sup> budget vote**

**-Trout Parade will be held on June 8<sup>th</sup>**

### **Nominating Committee (Ms. Lundquist)**

Motion by Ms. Lundquist seconded by Ms. Sanborn to amend the By-Laws to read as follows-

Resolved: to amend the By-Laws to make clear that trustee terms will begin on January 1 and end on December 31. To implement this, the Nominating Committee shall meet in October of each year in order that the Directors may be voted on in November of each year.

### **Personnel Committee (Ms. Hines)**

Meetings with Mr. Barrish are held every other Friday to help smooth the transition from former Director

### **Fundraising Committee (Ms. Feuerstein)**

Meeting will be held Tuesday of next week at 3:30

### **Programming Committee (Ms. Schmidt)**

Meeting to be announced

### **Manor Ink (Ms. Hines)**

-Two Manor students will be attending a week long work shop put on by The New York Times in New York City this summer funded by Manor Ink.

Congratulations to Emily Ball and Osei Helper!

### **New Business**

A request was made for the key for the library bathroom be kept at the front desk and that the bathroom remain locked unless the patron requests the key. Mr. Barrish will look into this possibility.

Motion to adjourn was made by Ms. Hines, seconded by Ms. Carlson and unanimously approved.