

Livingston Manor Free Library Minutes

May 20, 2019

Present: Ms. E. Carlson, Ms. Farrell, Ms. Feuerstein, Ms. Hemmer, Ms. Hines, Ms. Lundquist, Ms. Schmidt, Mr. Shultz, Mr. Steinhauer, Acting Director Barrish

Absent: Ms. J. Carlsen, Ms. Sanborn

Meeting Called to Order- 6:02 p.m. by Ms. Farrell

April Minutes motion to approve by Mr. Shultz, seconded by Mr. Steinhauer, unanimously approved

Treasurer's Report

Motion to accept the report by Ms. Hines, seconded by Mr. Steinhauer and unanimously approved

Proposed budget is available upon request at the Livingston Manor Free Library.

Budget Vote

Mr. Barrish reports that we are prepared for the vote. Budget synopsis is available upon request at the front desk.

-Address labels for absentee ballots have been prepared

-Volunteers are needed for the June 25th vote

-Suggestion made to ask voters to provide email addresses if they would like to be notified of library events, etc.

Old Business

Library Sign

-Gary Carlson will be working to fix our signs properly.

Race Update (Mr. Steinhauer)

-There were 9 runners and many volunteers

-Suggestion made to look into possible changes for next year

Old Bus. Cont.

Trout Parade (Mr. Barrish and Ms. Lundquist)

- 14 service auction items currently secured**
- We are in need of more contributors, forms available at desk**
- Volunteers needed from 9:30 to 3:00 to help with auction**
 - sign up with Mr. Barrish or Ms. Lundquist**
- 1:00 parade**

Helen Rados (RCLS) will be attending the next LMFL Board meeting.

Manor Ink (Ms. Hines)

- 2 grants have been renewed**
- LMCS will be offering a journalism class in the fall**
- Mr. Barrish and Mr. Steinhauer will meet to ensure timely distribution**

Mr. Steinhauer moved to go into executive session while discussing personnel matters, seconded by Mr. Shultz.

Motion to leave executive session by Mr. Shultz, seconded by Ms. Hines.

Program Committee (Ms. Hines)

- Calendar of upcoming events will appear in Manor Ink**

Fundraising Committee (Mr. Steinhauer and Ms. Feuerstein)

- Annual appeal analysis to come**
- Ms. Schmidt offered Upward facilities for future book sales**
- We need to continue to have town fundraisers so our presence is known**
- We need to look into other options for fundraising**

Director's Report (Mr. Barrish)

- Attendance has been dropping**

Dir. Report Cont.

-The book club is in full swing

Staffing

-Katie Shea will begin working for the library 5/24

-Marissa will be leaving 5/25

Circulation is down

8th graders will be using the upstairs for study sessions

Do we want to look into coding for students?

A count of Saturday afternoon attendance by Mr. Barrish is requested.

-Cost would be \$290 for the year

-We will wait on this for now

Motion to Adjourn by Mr. Shultz at 7:25, seconded by Ms. Hines

Respectfully Submitted,

Michele Hemmer

LMFL Board Secretary