

## **Livingston Manor Free Library Minutes**

**October 28, 2019**

**Present: Ms. J. Carlson, Ms. Farrell, Ms. Feuerstein, Ms. Hemmer, Ms. Hines, Ms. Schmidt, Mr. Shultz, Mr. Steinhauer, Acting Director Barrish**

**Absent: Ms. E. Carlsen, Ms. Lundquist, Ms. Sanborn**

**Meeting Called to Order- 6:05 by Ms. Farrell**

**Introduction of Helen Rados, trustee from RCLS**

**-Sherry Silver is the new trustee from Sullivan County**

**-RCLS is looking for a community engagement and talent development specialist**

**-Grace Riario will be visiting our library November 6<sup>th</sup>**

**-Mr. Barrish will send email with more information**

**Motion to approve September Minutes by Ms. Hines, seconded by Mr. Shultz, unanimously approved**

**Due to Ms. Sanborn's absence, the October and November Treasurer's Reports will be reviewed and voted on at November's meeting.**

### **Old Business**

**Fund Drive Letter Update**

**-\$4,850 has been received as of 10/25/19**

**-Mr. Barrish estimated the cost of the drive was \$1,000, this figure will be checked and reported on again at November's meeting**

**-Application for bulk postage was submitted, Ms. Farrell will check on progress**

**Children's Room Update**

**-A rug and stools were purchased**

**-Computers will be replaced with Chrome Books, which will be available at desk upon request**

**-Mr. Barrish will look into a possible Saturday morning story hour in an effort to improve attendance**

#### **Manor Ink**

**-Thank you to Brandenburg Bakery for collecting donations for Manor Ink**

#### **Fall Attendance Report**

**-More patrons are taking advantage of the added morning hours than the added evening hours**

**-Mr. Barrish will continue to track attendance**

#### **2020 LMFL Calendar**

**-We will be open the day after Thanksgiving**

**-Mr. Barrish will check to see what other libraries do for holidays such as Veteran's Day, Columbus Day, July 4<sup>th</sup>**

#### **Mobile Hot Spots**

**-Mr. Barrish will give an informed report at November's meeting**

#### **Halloween Party**

**-Haunted house upstairs from 10/28-11/1 until closing time**

#### **New Business**

**-The nominating committee needs to meet in the next few weeks to develop recommendations for the election to be held in November. The committee will bring a slate of officers and propose renewed terms for trustees up for re-election. Our student member will be discussed as well.**

#### **Director's Report**

**-Attendance is down since summer residents have left**

**-Mr. Barrish will bring a recommendation regarding library cards to November's meeting**

**-Mr. Barrish will look into ideas for a winter holiday party**

**Mr. Steinhauer moved that we go into executive session, seconded by Mr. Shultz.**

**Executive session- no action**

**Motion to move out of executive session by Ms. Hemmer, seconded by Ms. Hines**

**Motion to adjourn by Ms. Hines at 7:35, seconded by Ms. Carlson**

**Respectfully Submitted,**

**Michele Hemmer**

**Secretary, LMFL**