

Livingston Manor Free Library

April 28, 2020 Board Meeting via Zoom

Present- Ms. Feuerstein , Ms. Lundquist, Ms. Hemmer, Mr. Shultz, Mr. Steinhauer, Ms. Sanborn, Ms. Hines, Ms. Farrell and Director Barish

Absent- Ms. Carlson, Ms. Schmidt

For the record, the library is currently closed to the public due to the COVID-19 outbreak.

6:05 Meeting Called to Order by Ms. Farrell

The date will be added to the March 23, 2020 minutes. Motion to accept the March 23, 2020 minutes made by Mr. Shultz, seconded by Ms. Lundquist, unanimously approved.

Treasurer's Report (Ms. Sanborn)

- Checking account \$119,044**
- Unrestricted savings \$28,051**
- Restricted savings \$20,000**

Our financial status going forward, should the worst happen [i.e. no additional revenues, continued closure with continued wage payments] our current Checking Account should be adequate to fund our current years expenses.

Ms. Boyd's Report

- LMFL should receive \$3,743 in FFCRA tax credit**
- The action of applying for the PPP loan was declined by the Board for various reasons**

- Ms. Sanborn moved that the library wait for the EKC funds, seconded by Ms. Hines and unanimously approved
- Old Business
- Solar panels have been re-set, future billing will show if this action solved the issue
- Motion to accept the new by-laws by Ms. Sanborn, seconded by Mr. Steinhauer, unanimously approved
- Scheduled library budget vote is postponed until further notice after discussion with Livingston Manor Central School District
 - \$147,000 is currently available for LMFL expenses
- A motion was made by Ms. Hines that LMFL will withdraw the request for an increase in the budget, seconded by Ms. Sanborn and unanimously approved
 - Ms. Farrell will write the resolution and contact LMCS

Manor Ink (Mr. Steinhauer)

- The paper will continue to publish throughout the pandemic
- Manor Ink won three awards from N.Y. Press!
 - In the 'High School Newspaper' category-
 - 1st Place- General Excellence
 - 2nd Place-New Stories- Marlee Madison
 - Honorable Mention- Feature Story- Hunter Krause
- Manor Ink faces a period of minimal income due to the crisis, and while it has sufficient cash to operate a few more months, the Board will likely be faced with a decision later this year whether to provide funding out of its general resources and/or to use the Library's annual fundraising appeal for the benefit of Manor Ink.

Director's Report (Mr. Barish)

- Due to technical difficulties, Mr. Barish's report may not be complete. The Zoom connection was not audible.

- Ms. Davis has been offering story hour via Facebook Live and has had a wonderful response!**
- Mr. Barish will ask Ms. Davis to offer two storytimes via Facebook each week during the library closure**
- Mr. Barish will ask Bryan to offer technology help remotely**
- Mr. Barish is beginning to prepare for summer reading programming, although the current situation of the pandemic leaves much of the planning 'up in the air'.**

New Business

- Ms. Farrell has updated and reviewed all Board policies with the goal of having them available digitally for easy access.**
 - It was suggested that Mr. Barish help with this**
- Mr. Steinhauer moved to pay LMFL staff while the library is closed due to Covid-19 through May 31st, Mr. Shultz seconded and this was unanimously approved.**

- It was suggested that Mr. Barish look into what the library can do to keep our patrons involved during the pandemic.**

Motion to adjourn by Ms. Hines at 7:08, seconded by Mr. Shultz