

LIVINGSTON MANOR FREE LIBRARY
EXHIBITS POLICY AND CONTRACT

The Livingston Manor Free Library seeks to encourage use of the library for aesthetic and educational purposes particularly with works created locally or displaying local images. This would be subject to space limitations.

Exhibitors must agree to the following policy and schedule by completing the following and signing below prior to exhibition.

(Please print name in full) _____

Agrees to exhibit work at the Livingston Manor Free Library from (dates)

_____ to _____. The exhibit will include the following:

The exhibitor understands that the library does not assume responsibility for the items displayed. The exhibitor agrees to install and take down the works although library staff is generally available to assist.

All items must be brought to the library ready to be installed

Each exhibit must include an interpretive sign, with explanation or title

The library agrees to promote the exhibit and give credit to the exhibitor.

Signature of exhibitor _____ Date _____ -

Signature of library director _____ Date _____