

Livingston Manor Free Library  
February 22, 2021 Board Minutes  
Meeting via Zoom

Present- Ms. Hemmer, Mr. Shultz, Ms. Sanborn, Ms. Hines, Ms. Farrell, Mr. Steinhauer, Ms. Lundquist, Ms. Schmidt, Ms. Feuerstein, Director Tromblee

Guest- Prospective Trustee Daniel Moreton

5:03 Meeting Called to Order by Ms. Hines

**Motion** to accept the January minutes by Ms. Farrell, seconded by Mr. Steinhauer and unanimously approved

Treasurer's Report (Ms. Sanborn)

Cash in Bank:

As of 2/21 our balances were:

checking \$160,859

Restricted Capital Reserve \$20,000

Unrestricted savings \$28,078

Discussion was held in advance of a motion to approve a revised Budget for 2021. The budget reflects the increased costs of running the library with professional staff and infrastructure needed to serve the community.

**Motion** to approve the Revised 2021 budget made by Ms. Farrell, seconded by Ms. Lundquist, unanimously approved.

Starting next month, we will bring forward the 2022 budget.

**Motion** to approve both the January and February Treasurer's reports made by Mr. Steinhauer, seconded by Ms. Farrell, unanimously approved.

Full reports are available by request from the library.

Nominating Committee (Mr. Steinhauer)

The Committee is bringing forward Mr. Daniel Moreton as a candidate for a trustee position. Mr. Moreton introduced himself and described his background in publishing and his interests in serving the community. The next step is for Daniel to meet with the Board President and Library Director.

This Nominating Committee intends to meet next week to discuss consideration of additional candidates.

Manor Ink (Mr. Steinhauer)

Nearly 100% of advertisers and sponsors have renewed for 2021, which is gratifying especially in light of the economic challenges caused by the pandemic. The student editors recently met and proposed the addition of a Spanish language page. Associate Editor Eddie Lundquist was invited to participate on a panel discussing local journalism that will be aired on WJFF this week. Two new student reporters have joined Manor Ink.

Director's Report

New employee Eilis Cahill is currently being trained.

The 'seed swap program' will take place in April.

The library has been averaging 15 patrons a day in January and February.

A "tiny house" model of the library has been created and will be on display through CAS' tiny house program.

Old Business (Ms. Hines)

Following up the first vote taken at the January Board meeting, the Board affirmed with a second vote that the number of Library trustee positions will be officially thirteen (13).

**The approved change in Bylaws:** Insert into Section 5a. "The Board shall consist of thirteen (13) trustees." This replaces "the Board shall consist of at least nine but not more than 15 trustees," which shall be removed.

**Motion** to accept the above by Mr. Shultz, seconded by Ms. Feuerstein and unanimously approved.

The Livingston Manor Free Library board meeting quorum is now 7.

Mr. Shultz will update the By Laws to reflect the above change.

New Business (Ms. Hines)

The library and Manor Ink will share costs to take out a full page ad in the Livingston Manor Central School District's yearbook.

6:03 **Motion** to adjourn by Mr. Shultz, seconded by Ms. Farrell

Respectfully Submitted,

Michele Hemmer  
LMFL Secretary