

Livingston Manor Free Library

March 22, 2021 Board Minutes

Meeting via Zoom

Present- Ms. Hemmer, Mr. Shultz, Ms. Sanborn, Ms. Hines, Ms. Farrell, Mr. Steinhauer, Ms. Lundquist, Ms. Feuerstein, Director Tromblee

Absent- Ms. Schmidt

Guests- Daniel Moreton and Anne Johansen

5:04 Meeting Called to Order by Ms. Hines

Introduction of Anne Johansen, LMFL's new bookkeeper

Director's Report (Director Tromblee)

-Full report available upon request

-The library's five year plan, first draft completed

-Mr Barrish's last day will be 3/27, Ms. Cahill will fill in when needed

-Seed swap program begins 4/1

-The library will be closed 4/2 for cleaning

-Restroom renovations' estimate is \$3,500, this amount has been approved by the board

Treasurer's Report (Ms. Sanborn)

-\$151,810 (cash available) -\$28,078 (unrestricted savings) -\$20,000 (restricted capital reserve)

-Budget transactions

- \$4,000 taken from capital reserve for upgrade

- \$23,000 taken out of savings to balance the 2021 budget

Motion by Mr. Shultz, seconded by Ms. Farrell and unanimously approved- The trustees approve the proposed 2022 budget proposal of \$X and to present for public vote a total tax levy amount of \$167,547, combining prior approved budget amount of \$142,547 plus \$25,000 amount raised above that.

Motion to approve the Treasurer's Report by Mr. Shultz and seconded by Mr. Steinhauer, unanimously approved

Nominating Committee (Mr. Steinhauer)

Motion to elect Daniel Moreton as a Library trustee with a first term beginning immediately by Mr. Steinhauer, seconded by Mr. Shultz, unanimously approved

Long Range Planning Committee (Mr. Shultz)

-The committee would like to survey second homeowners and local business owners to gauge interest and need going forward

-The board was asked what they envision for our library in five years or more, the following thoughts were shared by trustees

- We may see an increase in population and sophistication of users

- There may be a need to increase staffing and programming

- Will we need a new library in 8 to 10 years?

- We need to understand our patron base in order to plan for the future

- There is a need for flexible and alternating hours, but we also need to have continuity

- We primarily need to focus on our underserved, underprivileged population

- It is imperative that we offer a variety of programming, something for everyone

- Adult and children programming needs to be increased for the summer

Fundraising (Ms. Feuerstein)

- Mr. Moreton has joined this committee

- Committee will meet to discuss a possible silent auction

Old Business (Ms. Hines)

- The LMCS Yearbook ad has been placed to congratulate Nicole Davis (Manor Ink)

6:20 Motion to Adjourn by Ms. Hemmer, Seconded by Mr. Moreton