

MINUTES OF LIVINGSTON FREE LIBRARY BOARD OF TRUSTEES MEETING  
JUNE 28, 2022

Meeting was called to order at 6:00 P.M.

In attendance: Amy Hines, Vera Farrell, Terry Shultz, Marge Feuerstein, Antoinette Schmidt, Dan Moreton, Virginia Sanborn, Art Steinhauer and Stacey Tromblee (Library Director)

Absent: Michelle Hemmer, Meagan Edwards.

1. Ms. Hines reported on the 2022 budget vote. It was approved by a large margin but turnout was low. We should make more efforts to turn out the vote next year. Jane Mann said that the school budget vote also had a low turnout this year, which could be due to voters still not wanting to come indoors due to the coronavirus.
2. Motion to approve the minutes of the May meeting made by Shultz, seconded by Steinhauer – all were in favor.
3. Ms. Sanborn briefly reviewed the financial statements (circulated before the meeting). Nothing out of the ordinary. Balances are: checking (\$113,239) unrestricted savings (\$28,078) and restricted savings (\$20,000). We are having an issue with the IRS over Covid relief tax credits. They are screwed up but this is not unusual and it can take a lot of time to get it resolved. Shultz is working on a response to the latest demand. Then **Linda** may ask our prior bookkeeper Bonnie to contact the IRS Consumer Advocates Office. If things get really rough (doubtful) we may contact Delgado's office for help. Motion to approve the Treasurer's report made by Shultz, seconded by Moreton – all were in favor.
4. Ms. Hines acknowledged that Lena Lundquist has resigned from the Board after many years of valued service. On motion made by Farrell, seconded by Feuerstein, the following resolution was unanimously approved and will be presented to Lena as a certificate:

RESOLVED, that the Board of Trustees of the Livingston Manor Free Library wishes to thank Lena Lundquist for her many years of service to the Livingston Manor community through her membership on the Library Board. She offered a point of view that emanated from her interesting background, her status as a young mother, her sharp sense of humor, and her commitment to advancing the Library's mission. She was always ready to assist with the Library's projects and activities. The Board of Trustees hereby wishes her success in all her future endeavors.
5. Mr. Steinhauer reported that the Nominating Committee was considering a possible board candidate to bring forward as a nominee at our next meeting.
6. Mr. Shultz reported that the Long Range Plan Committee was putting the finishing touches on the survey to be distributed in August.

7. Ms. Farrell reported that the bathroom renovation has been on hold because of the unavailability of Dan Harris - due to his recent marriage and many other jobs.
8. Ms. Feuerstein outlined a robust number of events that the Fundraising and Outreach Committee is planning, including four small Saturday book sales in August, a "silent" arts auction in September, the Halloween children's party in October, and a more extensive book sale in December.
9. Mr. Steinhauer reported on the resignation of the two associate editors at Manor Ink, and the loss of a couple of other reporters. The mentors have met to discuss the situation. The good news is Osei Helper is staying on as Editor in Chief, and Emily Ball is returning as Associate Editor. Steinhauer said those leaving expressed frustration that their participation was no longer fun, that they felt pressured to cover stories that they didn't want to do and that the paper was not "student led." The Board members involved with Manor Ink will be working to craft a mission statement to discuss with the Board.
10. Ms. Tromblee reviewed her monthly report that continues to show increased usage of the Library and attendance at children's programs. She and Ms. Hines then reviewed the ambitious six months goals plan that among other things will include more community outreach through multiple channels, pruning and growing the collections, new programming, staff development, flexible space optimization and focus on diversity and inclusion. The Board thanked Ms. Tromblee and those who worked on the plan for their efforts.

The meeting was adjourned one minute early at 5:59 P.M.