

## Livingston Manor Free Library

### Director's Report

Peggy McGuire

November 22, 2022

### News

- Marge Feuerstein coordinated the book sale which ran on November 11 and 12 and was held over to the 19<sup>th</sup>. The community provided more than enough books for a full sale. Over \$600 was raised and the remaining books will be donated to other organizations.
- The Halloween Party was a huge success, thanks to the generous contribution of the venue and pizzas by Kaatskeller owner Jon Westergreen, the many volunteers and the expert coordination of Michele Hemmer.
- The library's furnace was serviced to prepare for winter and the CES technician gave it a good report.
- The library received \$3,000 toward Summer Teen Opportunities at the Library from the Kaplan Foundation.
- The Board Real Estate Committee has toured the Western Sullivan Public Libraries (Callicoon, Narrowsburg and Jeffersonville) and the Liberty Public Library.
- A staff member has now been trained to use the SEAL (Southeastern Access to Libraries) catalog software to order library materials outside of the RCLS libraries.

### Director's Recent Activities

- Working with Carolyn Bivins and Chelsea to redesign the library's logo using the tagline "The World on Main Street."
- Attended ComicsPlus training webinar. This is a new database available for our patrons through RCLS Central Library funding. A link can be found at the top right of our web page.
- Submitted an article on Libby and ComicPlus to the Sullivan County Democrat's Library Directors' column (published Nov. 1).
- Submitted an application for Summer Teen Opportunities at the Library to the Kaplan Fund.
- Tabled at the Sullivan County Senior Summit on behalf of SUPLA.
- Introduced myself to the attendees of the Rockland Seniors meeting on November 17<sup>th</sup>.

**Monthly Statistics:** Print book circulation is down a bit from this time last year, although the number of new patrons getting library cards is up compared to last October and will exceed 2021 in total by the end of the year. The circulation of digital books through Overdrive has been higher in general than last year.

Circulation of LMFL Library Materials		
	2021	2022
January	418	356
February	392	423
March	494	380
April	401	402
May	351	468
June	521	604
July	678	605
August	671	797
September	512	450
October	415	397
November	361	
December	386	
<b>TOTAL</b>	<b>5214</b>	

eContent Circulation to LMFL Patrons		
	2021	2022
January	176	120
February	146	111
March	115	123
April	127	118
May	128	136
June	136	139
July	80	124
August	114	156
September	109	143
October	111	136
November	94	
December	77	
<b>TOTAL</b>	<b>492</b>	

<b>New User Registrations</b>		
	<b>2021</b>	<b>2022</b>
Jan-Adults	2	3
Kids	0	0
Feb-Adults	2	2
Kids	0	2
Mar-Adults	1	2
Kids	0	0
Apr-Adults	4	5
Kids	0	0
May-Adults	3	6
Kids	0	0
Jun-Adults	12	9
Kids	3	3
Jul-Adults	20	7
Kids	2	3
Aug-Adults	6	19
Kids	1	3
Sep-Adults	10	11
Kids	0	12
Oct-Adults	8	13
Kids	0	2
Nov-Adults	11	
Kids	1	
Dec-Adults	13	
Kids	0	
<b>TOTAL</b>	<b>99</b>	



## Regular Programs and Library Visits

	August	September	October
Tuesday Storytime	40 kids	3 kids	8 kids
LEGO Club	n/a	3 kids	10 kids
Chess Club	-	-	5
Book Club	6	6	7
Craft Kits	100	29	30
Patron Visits	554	470	428
Saturday Visits	36	39	42
Manor Ink Attendance	9 mentors	14 mentors	12 mentors
(total tallies)	15 students	25 students	32 students
		3 guests	2 guests

## Attendance at One-time Programs/Events

Halloween Party-- 300

HEAP application assistance-- 2

Medicare 101 via Zoom— not yet known

## Trustees

Upcoming webinars listed below. Registration required.

**Correction:** Trustees are required take the NYS anti-harassment training annually. A minimum of two hours of additional training is required annually starting in 2023. For information on this requirement, visit

<https://www.nysl.nysed.gov/libdev/trustees/education.htm>.

# RAMAPO CATSKILL LIBRARY SYSTEM

## TRUSTEE TRAINING

*Click on the links below to register*

Tuesday, November 29, 2022, Time: 6:00pm - 7:00pm

[Basic Library Trustee Education 101](#)

Tuesday, December 13, 2022, Time: 6:00pm - 7:00pm

[102: Intermediate Library Trustee Education](#)

Tuesday, January 10, 2023, Time: 6:00pm - 7:00pm

[Trustee Training Tuesdays: Board Governance](#)

Tuesday, February 7, 2023, Time: 6:00pm - 7:00pm

[Trustee Training Tuesdays: Open Meeting Law](#)

*These sessions will not be recorded.  
All sessions will take place virutally via Zoom.*