

Livingston Manor Free Library

Director's Report

Peggy McGuire

February 13, 2023

News

- Dan Porter made some repairs to the wall and wallpaper on the west side of the adult room and fixed the mailbox, which had been hit by a car.
- Both trash cans apparently blew away in the severe windstorm last month. One was found, the other was replaced by Waste Management.
- The library was closed due to the weather on January 25th.
- A donation tab has been added to the website with the option to make a contribution via PayPal, credit card, debit card, or Venmo.
- AARP/IRS volunteers will be preparing income tax returns at no cost on Saturday, March 18, in the library. The library will close one hour early to accommodate them.
- Unfortunately, the library's application for a grant from Penguin Random House for a summer program based on the PRH "Who Is" collection was not awarded. We will try to conduct a modified version of the program.
- Jennifer Squires has been hired once again to clean the library on a biweekly basis.
- Loan periods for new books and DVDs have been extended to two weeks; for other books and audiobooks to 28 days. DVD fines have been reduced from \$1.00 to .50/day and the limit per person has been increased from three to six.
- Musical storytime is now offered every Friday morning in addition to the regular storytime on Tuesday mornings.
- The library has received a 1-year gift subscription to Consumer Reports magazine from Malcolm Mercer.

Director's Recent Activities

- Contacting vendors as possible to set up tax-exempt accounts where we did not already have them.
- Correction of error on last director's report: An application was submitted to DVAA for funding of a Juneteenth program, not PRH. Award announcements have not yet been made.
- Met with Joyce Conroy about possible collaborations and decided upon a Repair Café. Subsequently, we have accepted an offer to use the Wulff Gallery at the Catskill Flyfishing Center this summer, date tentatively set at Saturday, July 15.

- Attended meetings with the Future Visioning Task Force, the RCLS Director's Association, and our staff.

Trustees

Upcoming webinars listed below. Registration required.

Links to the 2023 NYS sexual harassment prevention training have been sent to trustees and staff.

Invitations to take six webinars on the NicheAcademy platform on topics of importance to trustees have been sent to most board members. The rest will be sent when the initial invitation to NicheAcademy is opened.

NYLA Library Legislative Advocacy meetings are coming up. Please refer to prior email for dates and places.

Please consider volunteering for the library's table at the Farmers Market, Sundays Memorial Day to Columbus Day, from 10:00 am to 2:00 pm.

RAMAPO CATSKILL LIBRARY SYSTEM

TRUSTEE TRAINING

Tuesday, April 18 via Zoom, **Basic Library Trustee Education 101**

Tuesday, May 16 via Zoom, **102: Intermediate Library Trustee Education**

2022/23	October	November	December	January
Library Patron Visits	428	354	369	354
Saturday Patrons	42	57	42	53
Tuesday Storytime kids	8	18	5	4
Friday kids Musical Storytime	N/A	N/A	N/A	8
LEGO Club kids	10	7	15	6
Chess Club	5	0	N/A	3
Book Club	7	7	11	8
Craft Kits distributed	30	28	27	25
Scheduled Tech Assistance	0	2	0	3
Manor Ink				mentors
				students

Previous Month's Circulation

	2021	2022	2023
January	418	356	365
February	392	423	
March	494	380	
April	401	402	
May	351	468	
June	521	604	
July	678	605	
August	671	797	
September	512	450	
October	415	397	
November	361	377	
December	386	340	
TOTAL	5600	5599	

eBooks and eAudiobooks/Our Patrons

	2021	2022	2023
January	176	120	139
February	146	111	
March	115	123	
April	127	118	
May	128	136	
June	136	139	
July	80	124	
August	114	156	
September	109	143	
October	111	136	
November	94	118	
December	77	149	
TOTAL	1413	1573	

Note that new user registrations are high for January. Hopefully, it's the beginning of a trend!

New User Registration			
	2021	2022	2023
Jan-Adults	2	3	7
Kids	0	0	1
Feb-Adults	2	2	
Kids	0	2	
Mar-Adults	1	2	
Kids	0	0	
Apr-Adults	4	5	
Kids	0	0	
May-Adults	3	6	
Kids	0	0	
Jun-Adults	12	9	
Kids	3	3	
July-Adults	20	7	
Kids	2	3	
Aug-Adults	6	19	
Kids	1	3	
Sept-Adults	10	11	
Kids	0	12	
Oct-Adults	8	13	
Kids	0	2	
Nov-Adults	11	6	
Kids	1	0	
Dec-Adults	13	7	
Kids	0	3	
TOTAL	99	118	