



Policy on Unattended Children

The Livingston Manor Free Library welcomes children to use its facilities for customary library activities. Children may remain in the library during normal operating hours without a caregiver if over the age of eight. Children age eight or younger must be accompanied by a caregiver of at least sixteen years of age. However, responsibility for children under the age of eighteen using the library remains with the parent, guardian or assigned caregiver who is expected to be aware of library hours of operation and to pick up children prior to closing.

Neither library personnel nor the trustees of the library assume responsibility for unsupervised children in the library.

For the protection and well-being of children enjoying the library building and grounds, the following policy has been established:

- Library staff cannot provide food, transportation or money to children.
- Library telephones are available for children to call caregivers for transportation or other emergencies.
- Library staff are instructed to call 911 in the case of a medical emergency and to notify the caregiver, if possible.
- Parents, guardians, or caregivers are responsible for their child's reading or viewing of material while in the library.
- Disruptive children will be asked to leave the library building and grounds and may have their library privileges and their access to the building and grounds suspended or revoked.
- If it is determined that a caregiver is needed to pick up a child from the library for any reason, and they cannot be reached or located, library staff may use their discretion to contact emergency medical services, child protection services or police. A staff member will remain with the child until authorities arrive.

Approved by the Board of Trustees, March 13, 2023